



LinC Church Services Network National Inc.

IA No. 0022598N, ABN 23 057 449 199

## 2021-22 ANNUAL REPORT

**Annual General Meeting - Saturday 19 November 2022**

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# President's Report 2022

**Marylin Leermakers**  
LinC National President

It has been a busy year for the LinC National Board!

## STAFFING

LinC National has continued to address the key issues raised in the 2019 LinC National Review, in particular the need to employ a part time National Coordinator. Much effort went into raising funds and developing a Friends of LinC Pledge program to support this goal. By the close of our financial year we were able to advertise the part-time Coordinator position.

## GOVERNANCE

The Board has also developed and approved Governance Policies and Procedures to guide our work. Those policies adopted by the Board are:

- Board Confidentiality Policy
- Privacy Policy
- Transparency and Accountability Policy

Work is currently being done on a Code of Ethics Policy.

## PROJECTS

It has been encouraging to see the NeighbourLinC/LinC Call program rolled out in LinC Whitehorse, LinC Manningham and LinC Warringah and a couple of other Affiliates are interested in proceeding with NeighbourLinC in the near future. I would like to acknowledge the hard work of Jane Hathaway the former LinC Project Coordinator, for her dedication in developing the program and all the resources to support it.

## NEW INQUIRIES

There have been a couple of inquiries about starting up a LinC Network in the last few months. We have responded by email and telephone and sent the *Starting a LinC Network* booklet to the persons inquiring.

## COMMUNICATIONS

- The LinC National Newsletter is published three times per year – Affiliate contributions have been very welcome!
- Jane Hathaway has continued to volunteer in preparing the monthly LinC Network Prayer Calendar for all Affiliates to distribute to their volunteers and members. Thanks to Jane for starting this initiative. The Prayer Network Calendar will be continued by the new LinC National Coordinator.
- LinC National website – we have added webpages for Manningham, Whitehorse, Yarra Valley and Alstonville. The Board acknowledges with thanks the support of Anthony Leermakers in developing and managing the website.

## THANK YOU

We are thankful for all those valued participants that make up the wider LinC Network – volunteers, members, local Affiliate Boards and churches. Your gifts of time, prayer, love and compassion extended to people in your communities are truly appreciated. You are making a real difference in the Name of Christ!

Special thanks to the LinC National Board members and former Project Coordinator for your dedication, time and prayerful consideration as we have reflected, made decisions and sought God's leading in the way forward for LinC National.

## **LinC National Coordinator - 2022 AGM Report**

**Julie Szabo**

Email: [lincnational@gmail.com](mailto:lincnational@gmail.com)

Mobile: 0466 046 178

### **Activity Report**

My first day was Tuesday 17<sup>th</sup> of October. Marylin and I met at a café in Warburton to discuss my role and priorities.

I have begun calling the LN board members and affiliate presidents, secretaries, treasurers and referral centres or referral centre managers to introduce myself. The network has been very welcoming. A few issues have come up which I have referred to Marylin and Peter for advice in how to respond.

Jane is no longer coordinating the LN monthly Prayer Calendar and so I will now be doing it.

I have sent out the Prayer calendar reminders for November (Manningham) and December (Whitehorse). The November Prayer Calendar went out on 2<sup>nd</sup> November.

Each week I check the emails and mobile for messages. My workdays vary but usually work across two days of the week.

I have registered LN with HubSpot (free) and have sent my first LinC newsletter from here after it was designed in Canva. It went out on the 8<sup>th</sup> of November. I have added a page to the newsletter with a personal reflection which includes two prayer points and two scriptures. I have also added a button link that goes directly to the LinC National website. The newsletter is still printable for distribution in this form, and can also be provided in a PDF format.

### **New Xerox machine in LinC Yarra Valley office (Yarra Junction)**

Purchased for use by the LinC Yarra Valley staff, volunteers and Churches with grant money from Tony Smith MP's office and the Department of Industry.

LinC Yarra Valley is happy to open it up to other users, pending a risk management agreement and procedure with Yarra Ranges Council. As the LinC National Coordinator (and the LinC Yarra Valley General Manager) I have access to the office and so was able to print 50 LinC National brochures for LinC Eltham who are attending a Rotary event in November and posted these to Diana in time for the mid November event. The print quality is excellent and similar to that of the LinC Call brochures.

## Brief Updates from LinC Affiliates that I have called

### **VIC - LinC Manningham - Janet van Leerdam (Chairperson)**

20 years old, originally 12 churches. Currently 6 churches with congregations mostly over 70 years of age; 7 or 8 people on the Board, a good working group

LinC Call – No Coordinator so Janet is doing it. 3 people.

Referral Centre on Mon & Thu 9-12 fortnightly at Pathway Baptist Church, Lower Templestowe. Up to 40 volunteers assisting with hampers and delivery. Some transport.

Needs: More volunteers

### **NSW- LinC Warringah – Bruce McLaren (Chairperson) & Trish McLaren**

9 active churches.

Referral Centre at Dee Why Uniting Church Mondays 10-1. Trish and her team, work one at a time, 4 on rotation and 2 who cover during school holidays.

Since they've come out of COVID lockdown they've had about 16 volunteers and are managing requests well. Requests for transport are diminishing as other services are helping with transport. They get requests for help with gardening, landscaping and shopping for people.

LinC Call – 10 volunteers, 5 are actively contacting clients.

Needs: More leaflets more widely distributed

### **NSW - LinC Alstonville – Mark Quilligan (Chairperson)**

Open for 24 years. Supported by 6 churches. Mark has been involved for 7 years.

The Referral Centre is in the Baptist Church and it operates Mondays and Thursday 9.30-12. Have 50 volunteers who mainly help people with transport to medical appointments, to see their local doctor and with shopping. Most volunteers are over 60 and one is 94. Occasionally take clients to the John Flynn Hospital on the Gold Coast (Qld), as well as to Lismore and Ballina.

LinC Call – they have taken the essence of LinC Call and made it into their own variation of the program that is working well. They are driving and visiting - connecting to people in their own homes who don't have immediate family.

They are well supported financially by a local businessman who also runs his own Church which does food and outreach to the homeless.

Needs: More volunteers

LinC Church Services Network National Inc.  
**Administration Report for the 2021-22 Annual General Meeting**

*LinC National Board membership 1 Oct 21- 30 Sep 22*

<b>Position</b>	<b>Name</b>	<b>From Affiliate</b>
<b>President</b>	Marylin Leermakers	Yarra Valley
<b>Vice-President</b>	Bruce McLaren	Warringah
<b>Treasurer</b>	Theresa Chew	Whitehorse
<b>Secretary</b>	Peter Fagg	Whitehorse
<b>NSW representatives</b>	Mark Quilligan & Bruce McLaren	Alstonville & Warringah
<b>VIC representatives</b>	Janet van Leerdam & Peter Fagg	Manningham & Whitehorse
<b>QLD representatives</b>	Peter Taylor & Marg Cameron*	Bayside & Pine Rivers
<b>WA representatives</b>	nil	

- *Marguerite Cameron was on the Board 27 Nov 21 to 24 May 22.*

*Board meetings*

During 1 October 2021 - 30 September 2022, 6 Board meetings were held.

All meetings were held using the video conferencing system Zoom. Bi-monthly reports from the Treasurer, the Project Coordinator (until Dec 2021) and most Affiliates were received at each meeting. The 2020-21 AGM, attended by 16 members, was held by Zoom on 27 November 2021.

*LinC National membership and volunteers*

As at 30 Sept 2022 the number of LN members in the 10 active Affiliates was 39, and the total number of registered volunteers was about 365 (see table below).

<b>Affiliate (alphabetical)</b>	<b>State</b>	<b>No. of LinC National members</b>	<b>No. of registered volunteers (approx.)</b>
Alstonville	NSW	5	50
Bayside	QLD	5	40
Eltham	VIC	2	12
Hornsby	NSW	2	50
Manningham	VIC	6	40
Northern	VIC	1	20
Pine Rivers	QLD	1	25
Warringah	NSW	7	23
Whitehorse	VIC	6	55
Yarra Valley	VIC	4	50
<b>Total</b>		<b>39 (42 in 2021)</b>	<b>365</b>

Note - All Chairpersons are automatically members

### *Loss of Affiliate*

LinC Canning (the only Affiliate in Western Australia) was in the process of winding up in 2022. This was primarily because of lack of ongoing Board members. The outgoing Board had made big efforts to attract interest from its member and non-member churches.

### *Establishment of new Affiliates*

No new Affiliates were established in 2021-22.

### *Review of LinC's Operations and Structure in 2019*

The report by the President summarise the great work that has been built on the general outcomes of the Review.

### *Insurance*

Policies for **Public Liability** and **Personal Accident** for the Affiliates were renewed via the broker Marsh Advantage. We arranged **Association Liability** with Aon. Certificates of Currency were supplied to each Affiliate for 2021-22. Note - LinC Northern and LinC Yarra Valley receive insurance cover from the Victorian Government.

### *Website*

Thanks to Anthony Leermakers our website ( [www.lincnational.org.au](http://www.lincnational.org.au)) continues to be updated.

### *Financial matters*

Mrs Theresa Chew has carefully maintained the financial records including paying invoices by e-banking. She has also been diligent in sending out invoices to Affiliates for affiliation and insurance dues, and preparing information for the auditor. **See her separate report.**

### ***Peter Fagg***

Secretary, LinC National

*What good is it, my brothers, if a man claims to have faith but has no deeds? Faith by itself, if it is not accompanied by action, is dead. James 2:14, 17*

## **TREASURER'S REPORT**

FINANCIAL YEAR ENDED 30th SEPTEMBER 2022

### **Overall Results for the Financial Year 2021-2022**

The year ended with a profit of \$5,640 compared to a profit of \$2,336 last financial year. LinC National's income was derived mainly from: (1) Affiliation fees \$3,280, (2) Insurance Premium repayment from Affiliates \$5,968 (3) Donations from members and Affiliates \$7,104 and (4) Membership fees \$564.

Our main expenditures were for Insurance premiums \$6,546 and for Salary (\$3,871) for our part time Project Co-ordinator for the 3 months October- December 2021 (end of term). Our bank balance closed at \$23,852 compared to \$18,369 last year.

### **Auditing**

We want to record our most sincere thanks to our auditor Doug Mitchell of Mitchell Wilson, Chartered Accountants for performing the audit as an honorary service. This is the third year that Michell Wilson has audited our accounts. The third page of this report shows the sign-off by the auditor. The full set of audited accounts is available upon request.

### **Next Financial Year Outlook**

From October 2022, we have been able to employ a part-time National Co-ordinator, Julie Szabo, for a term of 48 weeks. Our current cash position will only allow us to employ this role for 7 hours a week. We have 4 generous members who have pledged a total of \$190 per month that will partially fund the employment of Julie.

### **Conclusion**

Thank you for this opportunity to serve as Treasurer of LinC National. We thank God for the wonderful work done by all our LinC Affiliates and may God continue to bless their amazing work. We also ask that God gives the Board of LinC National wisdom to continue to serve Him faithfully and to serve Him well.

In His Service,

**Theresa Chew**

Hon. Treasurer, LinC National Inc.

**LINC CHURCH SERVICES NETWORK (NATIONAL) INC**  
**A.B.N. 23 057 449 199**

**PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>INCOME</b>		
Affiliate and Insurance Dues	9,249	9,343
Donations	7,104	13,067
Other Income	454	1,364
Interest	13	100
Membership Fees	564	536
	<u>17,384</u>	<u>24,410</u>
<b>EXPENSES</b>		
Honorarium	0	2,000
Insurance	6,546	6,600
Office supplies	356	2,544
Salary and Wages	3,871	9,813
Subscriptions	756	717
Telephone	215	400
	<u>11,744</u>	<u>22,074</u>
<b>Operating Profit</b>	<u>5,640</u>	<u>2,336</u>

**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>\$</b>	<b>\$</b>
<b>Profit for the year</b>		5,640	2,336
Retained earnings at the beginning of the financial year		18,234	15,898
<b>Profit attributable to the association</b>		<u>23,874</u>	<u>18,234</u>

**BALANCE SHEET**  
**AS AT 30 SEPTEMBER 2022**

	<b>Note</b>	<b>2022</b>	<b>2021</b>
		<b>\$</b>	<b>\$</b>
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	2	23,852	18,369
Receivables	3	22	0
<b>TOTAL CURRENT ASSETS</b>		<u>23,874</u>	<u>18,369</u>
<b>CURRENT LIABILITIES</b>			
Payables	3	0	135
<b>NET ASSETS</b>		<u>23,874</u>	<u>18,234</u>
<b>EQUITY</b>			
Retained earnings		23,874	18,234
<b>TOTAL EQUITY</b>		<u>23,874</u>	<u>18,234</u>



**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS LINC CHURCH SERVICES NETWORK (NATIONAL) INC  
A.B.N. 23 057 449 199**

**Report on the Audit of the Financial Report****Opinion**

We have audited the accompanying financial report, being a special purpose financial report, of LinC Church Services Network (National) Inc (the association), which comprises the balance sheet as at 30 September 2022, and the income and expenditure statement and cash flow statement for the year then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information, the statement by members of the Board.

In our opinion, the accompanying financial report of the association for the year ended 30 September 2022 is prepared, in all material respects, in accordance with the Associations Incorporations Reform Act 2012.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporations Reform Act 2012 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

**Auditors' Responsibility for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

**Name of Firm:** Mitchell Wilson  
Chartered Accountants

**Name of Director:**   
Doug Mitchell

**Address:** 261-271 Wattletree Road, Malvern VIC 3144

**Dated this 31<sup>st</sup> day of** *OCTOBER* 2022